

## **Policy for Third-Party Recruiters, Recruitment Agencies, or Staffing Agencies**

All vendors seeking to do business with Casey Industrial must send potential applicants' resumes with applicant contact information removed. Casey Industrial will not pay a fee to a recruiter or agency that does not have a signed vendor agreement. Any resume or CV submitted to any employee of Casey Industrial without having an executed vendor agreement in place will be considered property of Casey Industrial. Casey Industrial will not be held liable for payment of placement fees. It is the responsibility of all third-party recruiting and supplemental staffing agencies to know and adhere to this policy.

### **Unsolicited Resumes**

All unsolicited resumes sent to Casey Industrial will be considered property of the company.